

St Dominic's College, Welkom

OFFICIAL USE ONLY
(Not to be filled in by applicant)

APPLICATION PROCESS

1.	APPLICATION
2.	PLACEMENT TEST
3.	PUPIL PROFILE
4.	INTERVIEW
5.	ACCEPTANCE LETTER
6.	CONTRACT
7.	PROOF OF PAYMENT

ADMISSIONS

Admissions No	
Grade & Class	
House	
Tutor/Register Teacher	
Entry date	
Exit date	
Date captured	
Information captured onto database by	



APPLICATION FORM

Name of Child

Admission into Grade

In the Year

Date of Application

Boarding Yes/No

Place recent
passport-size
photo here

High School: PO Box 574,
Welkom, 9460
South Africa
Tel 057 352 3905

admissions@dominic.co.za

Primary School: PO Box 382,
Welkom, 9460
South Africa
Tel 057 352 2686

www.stdominicscollege.com



St Dominic's College, Welkom

APPLICATION FORM

(PLEASE USE BLOCK CAPITALS TO COMPLETE THIS FORM)

PLEASE SEE PAGE 12 FOR ADMISSION PROCEDURE

Select area of Entry
(Tick appropriate box)

☐ Little Saints ☐ Half Day ☐ Full Day	Pre-Primary School	Primary School	High School	Boarding
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CHILD'S DETAILS

Child's surname				
Child's full names				
Date of birth		Application for Grade:		
Age		Gender		
Identity number				
Home language		Religion		
Race		Child's Cell. Nr		
<u>Child lives with</u>	Both parents ☐ Only mother ☐ Only father ☐ Relative ☐ Legal guardian ☐			
Other (please state e.g. Mother and stepfather, mother remarried etc)				
Name & Surname of Guardian child stays with				
Child's Home Address, if it differs from Mother/Father's Address on p3				
Parents deceased	Mother ☐ Father ☐ Both ☐ None ☐			

REFERRAL

Where did you hear about our school?			
If you received a referral from a parent of a child currently enrolled at St Dominic's College, please indicate	Name of Parent		
	Name of Child	Grade	

CURRENT SCHOOL INFORMATION

Current school name			
Current school address			
Current school telephone no.			
Name of Head			
Current Grade		Grade repeated	
Has admission to St Dominic's College previously been refused?		Has admission to another school been refused?	

CHILD'S HISTORY OF ACADEMICS, SPORT & LEADERSHIP

Has your child ever required/received learning support? If so, give brief description. (Please attach any reports from associated practitioner regarding treatment/interventions, etc.) Failure to declare this information may result in termination of contract.	
Please complete sections where your child has participated and/or achieved outstanding performances below :	
Academic	
Sport	
Cultural	
Spiritual / Community outreach	
Other (e.g. Leadership)	

FATHER ☐ **STEPPATHER** ☐ **GUARDIAN** ☐

Surname				Title	
Full first names					
Marital status	Married to child's biological mother	Re-married	Divorced	Single, never married	
Home address					
			Code		
Postal address					
			Home language		
ID number				Passport Nr	
Occupation				Nationality	
Employer name (Company)					
Position held in company			Country where currently stationed		
Contact details	Home			Work	
	Fax			Cell	
	Email				
Does the learner live with you?	Yes / No	Are you the legal guardian of the learner?			Yes / No

MOTHER ☐ **STEPMOTHER** ☐ **GUARDIAN** ☐

Surname				Title	
Full first names					
Marital status	Married to child's biological father	Re-married	Divorced	Single, never married	
Home address					
			Code		
Postal address					
			Home language		
ID number				Passport Nr	
Occupation				Nationality	
Employer name (Company)					
Position held in company			Country where currently stationed		
Contact details	Home			Work	
	Fax			Cell	
	Email				
Does the learner live with you?	Yes / No	Are you the legal guardian of the learner?			Yes / No

FAMILY'S CURRENT STATUS AT ST DOMINIC'S COLLEGE

Siblings at St Dominic's College	Name				
	Relationship		Grade		
	Name				
	Relationship		Grade		
	Name				
	Relationship		Grade		
Were there any siblings previously at St Dominic's College?	Name				
	Relationship		Grade & Year		
If parent/guardian matriculated at St Dominic's College, please state name (ladies - use maiden name)	Name				
	Year Matriculated				
Child's position in the family	Eldest	2nd	3rd	4th	Youngest
Child's position at St Dominic's	Eldest	2nd	3rd	4th	Youngest

NON-SOUTH AFRICAN CITIZENS (refer to Page 11 regarding eligibility for immigrant status)

Date entered South Africa	
Country of birth	
Passport number	
Study permit number	
Special dietary requirements	

CONSENT CLAUSE

- The applicant consents to and authorises St Dominic's College, the service provider, in accordance with the Consumer Protection Act 68 of 2008, to: a) Contact, request and obtain information at any time from any supplier, service or credit provider or registered credit bureau in order to assess the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the applicant; and b) Provide information about the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the applicant to any registered credit bureau or to any supplier, service or credit provider seeking a trade reference regarding the applicant's dealings with St Dominic's College.
- I/we hereby give our consent and authorize St Dominic's College to request and obtain any relevant documents or records from our child's previous institution.

Parent Signature _____ Date _____

MEDICAL INFORMATION SHEET (to be completed by ALL applicants)

Name of Medical scheme			
Name of plan		Membership No	
Main member's full names			
Main member's ID number			
Family Doctor's name			
Family Doctor's tel. no.			
Preferred hospital			
Please list any serious medical condition/s (eg asthma, diabetes, epilepsy, etc) which the child may suffer from :			
Allergies			
Children's illnesses (eg. Measles)			
List of current medication:			
Medication	Dosage	Reason	
State specific plan of action if your child has a condition that might require immediate assistance by the teacher :			
List any emotional trauma the child may have experienced (e.g. loss of a parent) :			
List any physical disabilities or difficulties the child may have :			
Is there any additional information you feel we should know about?			
Alternative contact if neither father nor mother are available	Name		
	Tel No.		
	Relationship to child		

PAGES 6 TO 9 ARE TO BE FILLED OUT BY HIGH SCHOOL APPLICANTS ONLY

SUBJECT CHOICE FORM FOR GRADE 8 AND 9

In the Grades 8 & 9 pupils may choose their second language subject (Afrikaans or Sesotho), but all other subjects are compulsory

Category	Subject	Tick Choice
1	English 1 st Language	COMPULSORY
2	Afrikaans 1 st Additional Language or	
	Sesotho 1 st Additional Language	
3.	Mathematics	COMPULSORY
4.	Natural Sciences	COMPULSORY
5.	Social Sciences	COMPULSORY
7.	Economic Management Sciences	COMPULSORY
8.	Computer Literacy	COMPULSORY
9.	Arts & Culture (or Introduction to Music Theory – optional)	COMPULSORY
10.	Religious Education	COMPULSORY
11.	Life Orientation Skills	COMPULSORY

Please Note - Immigrant candidates:

Pupils who enter a South African school for the first time in Grade 8 and 9, will have to take Afrikaans or Sesotho, but will be exempt from Grade 10 onwards, when they can choose Business Studies as an alternative. This choice is applicable only to children with immigrant status (refer to Page 11 for eligibility) and replaces the second additional language.

Parent's name and surname: _____

Parent signature: _____ Date: _____

SUBJECT CHOICE FOR GRADE 10 -2026**Pupil's Name:** _____Please indicate in the box below by means of a tick the subjects you would choose. There are **SEVEN** subject categories:

Category	Subject	Tick Choice								
1.	ENGLISH 1 ST LANGUAGE	COMPULSORY								
2.	AFRIKAANS 1 ST ADDITIONAL LANGUAGE or									
	SESOTHO 1 ST ADDITIONAL LANGUAGE or									
	BUSINESS STUDIES (Immigrants ONLY)	<i>Immigrant Form on p11 to be completed, with all reports from Gr R- 9</i>								
3.	LIFE ORIENTATION	COMPULSORY								
4.	MATHEMATICS or									
	MATHEMATICAL LITERACY									
5.	PHYSICAL SCIENCES or									
	BUSINESS STUDIES or									
	DRAMATIC ARTS or									
	DESIGN									
6.	ACCOUNTING or									
	CONSUMER STUDIES or									
	GEOGRAPHY or									
	VISUAL ARTS									
7.	LIFE SCIENCES (BIOLOGY) or									
	INFORMATION TECHNOLOGY or									
	HISTORY									
	COMPUTER APPLICATION TECHNOLOGY (CAT)									
Are you applying for immigrant status:		YES NO								
At least 5 pupil must elect for a subject for it to be considered a subject taught in Grade 10 SUBJECT CHOICE REQUIREMENTS Grade 9 pupils must qualify with the following aggregate at the end of Grade 9 in order to do the following subjects: <table> <tr> <td>Mathematics:</td> <td>Attain 60% for Mathematics</td> </tr> <tr> <td>Accounting:</td> <td>Attain 60% for Mathematics</td> </tr> <tr> <td>Science:</td> <td>Attain 60% for Mathematics and Science</td> </tr> <tr> <td>Information Technology:</td> <td>Attain 65% for Mathematics and be prepared to write a qualifying test</td> </tr> </table> Applicants taking Physical Sciences MUST take Mathematics as a subject. If they change from Mathematics, they will automatically be changed to Visual Arts, Computer Application Technology or Business Studies. They are then required to follow the usual procedure to change subjects.			Mathematics:	Attain 60% for Mathematics	Accounting:	Attain 60% for Mathematics	Science:	Attain 60% for Mathematics and Science	Information Technology:	Attain 65% for Mathematics and be prepared to write a qualifying test
Mathematics:	Attain 60% for Mathematics									
Accounting:	Attain 60% for Mathematics									
Science:	Attain 60% for Mathematics and Science									
Information Technology:	Attain 65% for Mathematics and be prepared to write a qualifying test									

Parent's name and surname: _____

Signature: _____ Date: _____

SUBJECT CHOICE FOR GRADE 11 – 2026 Pupil's Name: _____

Please indicate in the box below by means of a tick the subjects you would choose. There are **SEVEN** subject categories:

Category	Subject	Tick Choice
1.	ENGLISH 1 ST LANGUAGE	COMPULSORY
2.	AFRIKAANS 1 ST ADDITIONAL LANGUAGE or	
	SESOTHO 1 ST ADDITIONAL LANGUAGE or	
	BUSINESS STUDIES (Immigrants only)	<i>Immigrant Form on p11 to be completed, with all reports from Gr R- 9</i>
3.	LIFE ORIENTATION	COMPULSORY
4.	MATHEMATICS or	
	MATHEMATICAL LITERACY	
5.	PHYSICAL SCIENCES or	
	BUSINESS STUDIES or	
	COMPUTER APPLICATIONS THEORY (CAT) or	
	VISUAL ARTS	
6.	ACCOUNTING or	
	CONSUMER STUDIES or	
	GEOGRAPHY or	
	DESIGN	
7.	LIFE SCIENCES (BIOLOGY) or	
	INFORMATION TECHNOLOGY or	
	HISTORY or	
	DRAMATIC ARTS	

Applicants taking Physical Science MUST take Mathematics. If they change from Mathematics, they will automatically be changed to Visual Arts, Computer Application Technology or Business Studies. They are then required to follow the usual procedure to change subjects again.

Parent's name and surname: _____

Signature: _____ Date: _____

SUBJECT CHOICE INFORMATION (applicable to Grade 10 - 12 applicants only)

ENTRY REQUIREMENTS TO HIGHER EDUCATIONAL INSTITUTIONS:

The entry requirements into higher education qualifications based on the new National Senior Certificate (NSC) consist of two components, namely:

- the level of achievement in the NSC, and
- the types of subjects chosen.

Minimum requirements for obtaining an NSC (General)

Compulsory Home Language at a rating of 3 (40 – 49%)
 Two other subjects at a rating of 3 (40 –49 %)
 Three subjects at a rating of 2 (30 –39 %)
 First Additional Language and Life Orientation **MUST** be passed

The proposed minimum requirements for admissions to higher education are as follows:

To study for a:	you will require a minimum result of
Higher Certificate	3 subjects at a rating of 3 (40 –49 %) 4 subjects at a rating of 2 (30 –39 %) i.e. minimum NSC results relevant institutional requirements
Diploma	4 subjects at a rating of 3 (40 –49 %) 3 subjects at a rating of 2 (30 –39%) relevant institutional requirements
First Degree	4 subjects from designated list at a rating of 4 (50 –59%) Relevant institutional requirements

Designated Subjects offered by St Dominic's are :

Accounting	Geography	History	Consumer Studies
Information Technology	Languages	Life Sciences	Physical Sciences
Mathematics or Mathematical Literacy	Visual Arts	Music	Dramatic Arts
Computer Applications Technology (CAT)	Business Studies	AP Mathematics	AP English

Entry Requirements for IT as a subject

Children may take IT as a Matric subject; however, this is subject to an entrance test where pupils have attained 65% for Mathematics at the end of Grade 9. Acceptance to do IT as a Matric subject is at the discretion of the Headmaster and is offered by an external facilitator for Grade 11 and 12 learners at an additional cost to parents.

FIRST AID CONSENT

By law we are prevented from medicating your child without your consent. Below is a list of medicines which are kept in our first aid box. Please tick and sign next to those medicines where you grant the school staff consent to administer these medicines to your child.

Name of Medication	Indications	Yes	No	Signature
Paracetamol 500mg (eg Panado)	General pain, aches & fever			
Hyosciamine 10mg (eg Buscopan)	Stomach cramps			
Ibuprofen 200mg (eg Brufen)	Menstrual pain, toothache, sports injuries			
Cyclizine 50mg (eg Valoid)	Nausea and vomiting			
Chlorpheniramine 4mg (eg Allergex)	Allergies, itchy rash, itchy eyes, runny nose, insect bite.			

MEDICAL AID LIABILITY

The school will not be liable to pay medical costs for any child. We would also prefer that your child's medical care be managed via private medical facilities rather than the less optimal state option. It is **compulsory** that all boarder learners belong to a medical aid, or at the very least a medical plan. It is preferable that your child is placed on a South African medical scheme as very often schemes from across our borders are not accepted, and parents have to pay costs up front in order to claim back these expenses at a later stage from their own schemes.

Please ensure that you provide all the necessary detail regarding the medical aid on Page 5. It is also important that you advise your medical scheme that your child is attending an education institution in another country so that they are aware of the particular circumstances.

We will require a copy of the medical aid card to be accompanied with this application.

I, _____, parent/guardian of _____

Grant permission to the Housemaster/Matron on duty in the Boarding House to administer medicines as per this form, to my child, upon request.

Parent's signature : _____ Date : _____

Parent's name (please print) : _____

Name of child : _____

APPLICATION FOR IMMIGRANT STATUS

WHAT IS MEANT BY "IMMIGRANT STATUS"? Description: An immigrant is :

- A. child or dependant of a diplomatic representative of a foreign government accredited in South Africa; OR
 B. a person who:
 first enrolled at and entered a South African school in Grade 7 or a more senior grade; **or**
 having begun his/her schooling at a school in South Africa, has attended school outside South Africa for two or more consecutive years after Grade 6 or its equivalent

Children who qualify for immigrant status from the Independent Examinations Board (IEB) have the following choices (depending on ability to cope with their second language and in consultation with parents and teachers) :

- i) Continue with the second additional language and obtain a full National Senior Certificate in their end of Grade 12 national examinations (this only with the recommendation of the child's teacher); **or**
 ii) Drop the second additional language and choose an alternative subject (compulsory) in order to obtain their National Senior Certificate at the end of Grade 12.

Parents should note that having a second additional language has always been a compulsory requirement for passing Matric for entry to university up to 2007; however from 2008 certain universities vary in their requirements for admission due to the new NSC Curriculum. Parents will need to determine these requirements through direct enquiry at the universities where your child may apply for future studies.

At St Dominic's College, we require your child to do a second language up until Grade 9, irrespective of whether he/she qualifies for immigrant status or not. This serves to afford the child the opportunity to reflect whether he/she has potential to cope with the subject (many potential immigrants do well and continue with the second additional language into Matric), and hence whether to continue with the subject in the senior grades or not.

Please fill in the following form and return with the necessary accompanying documentation, together with this registration form.

NAME OF PUPIL		
CURRENT GRADE		
MY CHILD IS A POSSIBLE IMMIGRANT AND FALLS INTO CATEGORY ...	A	B
I WOULD PREFER MY CHILD TO	Continue with second language	Apply for immigrant status

Should you wish for your child to apply for Immigrant Status from the IEB, please fill out the following table and supply ALL supporting reports from each school your child attended, as well as all forms as per list below. We cannot apply on your child's behalf without ALL the information.

Name of school attended & tel no.	Place of school (State Province & Country)	Grade	Additional language taken at this school	Attended from	Attended to
EXAMPLE : St Dominic's College (057) 352 3905	Welkom, Free State, South Africa	6	Sesotho	13 January 2006	28 November 2006

Please supply any additional information which might be helpful

Please attach:

- Copy of page with full details and photograph of passport (verified by a Commissioner of Oaths)
- Copy of page in passport showing first entry into RSA for schooling (verified by a Commissioner of Oaths)
- Copy of study permit
- Copy of residents permit – or cancelled residents permit
- Pupil's History (fill in table above) and copies of all reports from Grade R-current grade or a stamped letter from current school stipulating that child was there from Grade R until current Grade.

Parent Signature _____ Date _____

ADMISSION PROCEDURE (Any outstanding documents will delay applications)

• DOCUMENTS:

Please complete and return: This **Application form** for your child and return with the requested supporting documentation listed below, such as:

- copy of your child's Birth Certificate or I.D. Document,
- Parents/Guardian's I.D. Documents,(or passport if not South African)
- Child's most recent Report,
- Clinic Card, showing all immunisations (*for Little Saints, Pre-Primary and Primary School*)
- 3 months bank statements of Payer AND proof of income of Payer
- For Primary and High school applications, the enclosed Pupil Profile form MUST be completed and stamped by your child's current school and returned with your application.
- copy of Medical aid card, if applicable (**NB: All Boarders have to have a SA Medical Aid**),
- Child's passport (*if not South African*)
- Immigrant Status form (*on page 11 of Application Form*) to be completed by ALL non-South African applicants
- Stamped letter from current school stating your child attended that school from Grade R until current Grade required by ALL non-South African applicants.
- If applicable, any relevant documentation regarding guardianship of child. (e.g. foster/court order/divorce decree).

ALL these documents are required by our Financial Department in order to complete the application process.

PLACEMENT TESTS:

Primary School and High School children are required to write a 90 minute and 2 hour placement test, respectively, consisting of English and Mathematics, at a cost of R500 per child. This amount is non-refundable. (*Children need to score a minimum of 50% for each test to be considered for placement*). When you email me all your completed documents, please advise when you can bring your child to write our Placement Tests. Placement Test Appointments can be made on Tuesdays, Wednesdays or Thursdays at 08h30.

On acceptance, you will be sent an Acceptance letter requesting a non-refundable registration fee of R1500 (*Little Saints Nursery, Pre-Primary, Primary School*) and R2000 (*High School*). You will then please need to return proof of payment of the registration Fee, along with the completed and signed Contract (*Each page must be signed under 'Mother', 'Father', 'Payer' as well*), to secure your child's place. Parents will then be issued with text-book, stationery and uniform price lists and information regarding procedures for the New Year ahead.

❖ Boarders are required to pay a full term's Boarding House fees in advance.

❖ Non-South African Citizens will receive a study visa application letter to apply for a compulsory valid Study Visa before they begin.

PARENT'S CHECKLIST

Complete Application form	
Copy of Child's Identity Document or Birth Certificate / Passport	
Copies of Parents' / Guardian's Identity document (Passport, if not South African)	
Most recent report card	
Copy of medical aid card	
Three (3) months Bank Statements & proof of income	
Immunisation charts – Clinic Card (Primary, Pre-Primary/Little Saints school only)	
<i>Pupil Profile (to be completed, stamped by child's current school)</i>	
Non-South African applicants: Please complete the IMMIGRATION STATUS form on page 11 and return with a stamped letter from current school, stating that your child attended there from Grade R until current grade. (<i>or supply all report copies from Grade R until current grade please</i>)	

Please Note: Once ALL documents are received and Placement Tests are written, the test marking, credit checks and executive authorisations take a minimum of 3 working days before you will be advised of results.