



St Dominic's College, Welkom

P.O. Box 574, Welkom, 9460
057-352 3905



“LITTLE SAINTS” INFANT CARE CENTRE REGISTRATION INFORMATION – 3 to 12 months

The “Little Saints” Infant Care Centre caters for babies and children from the age of 3 to 12 months. In January, the following year, (*in the year they turn 2 years*), they move across to the Nursery School Toddlers 1-2 years class. The Toddlers 1-2 years class moves across to the Owl Class for 2-3 year olds in January, (*in the year they turn 3 years*), The following year, (*in the year they turn 4 years*), they graduate and move across to Pre-Primary School, RRR class.

1. RULES:

- Arrival: Children are received personally from 07h00 - 08h00 by our competent assistants.
- Collection: Only the parent or the person authorised by the parent may fetch the child. Under no circumstances will any child be allowed out of the Nursery School premises unsupervised.
- Please Note: Parents are required to collect their children on time.

2. REFRESHMENTS AND FOOD:

- Babies will be fed formula and cereal as is applicable for their relevant age group. Cooked vegetables will be introduced at 6 months and thereafter new foods will be introduced until your baby is on a full solids diet.

3. NOTICE OF ABSENCE:

- Parents are kindly requested to contact Mrs Gayle Thompson (Cell 083 308 4800) by 08h00 if a child will be absent. This is very important.

4. CLOTHING:

- **ALL CLOTHES ARE TO BE MARKED, INCLUDING UNDERWEAR, SOCKS, HATS, BOTTLES, ETC.**
- The Nursery School will not be held responsible for any lost items if they have not been clearly marked.

5. WHAT TO BRING:

Annually: An A5 hardcover note book to record baby's bottle intake.

Monthly: Towel, Face Cloth and Blanket

Daily: Nappy Bag with:

- Nappies
- Wet Wipes
- Barrier cream
- 2x sets of clothing
- 3x clean Bibs
- Teething Gel
- 2x Dummies
- 4x 250 ml bottles
- 1x small bottle for water/juice
- Formula
- 1x Training cup from 8 months old
- Cereal – from 6 months old
- Purity – Squeezies – from 6 months

INFORMATION: INFANTS 3-12 MONTHS

6. MEDICATION:

- Please note that the teachers will not administer medication, unless prescribed by a doctor.

7. BIRTHDAYS:

- A birthday is a great event in any child's life and others love to share in it. Mothers may arrange beforehand to bring refreshments on this day.

8. SCHOOL HOLIDAYS:

- Little Saints" Nursery School will be open during school holidays, but parents are to please supply their children with a breakfast and a lunch daily, as we do not prepare meals for the children during the holiday period.
- All rules and times still apply during school holidays, but we close at 16h00.
- Please note that the Centre will close for three (3) weeks over the Festive Season.

9. PROBLEMS AND PERSONAL APPOINTMENTS:

- Parents are most welcome to discuss any problems with Mrs Gayle Thompson..
- A personal interview can be arranged so that parents can talk openly to the staff.

10. HOURS:

Full Day: 07h00 – 17h00 ; Fridays: 07h00 – 16h30

Half Day: 07h00 – 13h00

13. FEES (per month):

Full Day or Half Day: PLEASE SEE *FEE STRUCTURE FORM* FOR PRICES.

There are three payment options:

Debit Order: Please complete and return the debit authorisation form supplied.

Cash: Payable at the Accounts Office at the High School.

Electronic Bank Transfer:

Banking Details:

St Dominic's College

Standard Bank

Current Account: 040 146 995

Branch Number: 05 55 35

- Fees are payable monthly in advance over 11 months, from the end of January until the end of November, by no later than the 7th day of the following month, before interest is added.
- No refunds are payable for any absentees.
- 3 month's written notice is required if a child is to be taken out of the nursery school.
- **NB. PLEASE NOTE THAT SIBLING DISCOUNTS, ADVANCE PAYMENT DISCOUNTS AND SCHOLARSHIPS/BURSARIES ARE NOT APPLICABLE IN THE "LITTLE SAINTS" INFANT CARE CENTRE.**